

A close-up photograph of a young child with light brown hair, smiling and showing their teeth. Their hands are raised towards their face, with fingers spread. The hands are covered in thick, multi-colored paint in shades of blue, yellow, green, red, and pink. The background is a soft, out-of-focus white.


Ofsted
Good rating

Priorslee Pre-School Prospectus



Priorslee Pre-School



**"Fun filled
learning & day care
for pre-schoolers"**

www.priorsleepreschool.co.uk



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About Our PRE-SCHOOL

Priorslee Pre-School has been running in the local community since 1987. We are a non profit making, voluntary sector group, run by a Voluntary Management Committee (VMC) and always need volunteers. We are a member of the pre-school Learning Alliance (PLA) and also Telford & Wrekin Early Years Partnership. We are OFSTED inspected (July 2017 'GOOD') and follow the Early Years Foundation Stage (E.Y.F.S); therefore we are able to accept government funding for three and four year olds. We are also eligible to offer 'Talking Two' funding for 2 year old children whose parents fall into the criteria to make this possible.



Our Aims

- To enhance the development and education of children under statutory school age in a community based group involving parents.
- To provide a safe, secure and stimulating environment.
- To provide equal opportunities for all children so they will leave pre- school happy and confident.

JOHN BARKER

CHAIRPERSON, Priorslee Pre-School





"My Son was 2 1/2 when he started at Priorslee Pre-School & since then his confidence & character has really grown. The staff are all very warm & approachable & treat every child as an individual. The children take part in many varied activities & learn about a wide range of subjects"

Learning through Play

Our main emphasis is “Learning through Play” although we follow the Early Years Foundation Stage (EYFS) Curriculum. The word “curriculum” describes everything the children experience in pre-school. As a team, we plan the curriculum carefully to ensure all the different areas of learning are covered by the play activities we provide. These different areas of learning are divided into 7 ‘Early Learning Goals’:

- Personal, social and emotional development
- Communication and language
- Literacy
- Mathematics
- Understanding the world
- Physical development
- Expressive arts and design

Our planning is based on the individual needs of the children and interlinked with the EYFS, which enables us to plan according to the child’s progress and development.

At each session the children have access to:

- * Structured and spontaneous play.
- * Practical and first hand experiences.
- * Small group work with focused teaching.
- * Adults who will listen and encourage children’s use of language.

By watching and listening, playing and talking with the children, we are able to check each child’s progress and plan future work. Our observations, both written and photographic, are recorded regularly in each child’s ‘Learning Journey’ along with pieces of work which we are happy to share with you at any time.



Each term a progress report is created for parents. We have an open door policy should you ever need to speak to your key person.

The EYFS is a term used to cover the curriculum for children of three to six years of age. This covers the time a child is in pre-school and Reception class at school. When the time comes for your child to leave pre-school the staff complete a transition sheet and invite the reception teacher into the setting to meet the children, promoting a smooth transition into school.





08.55 am or 12.15pm

Staff welcome children and parents/carers. The children then self register, placing their name cards on the key person board. We have group time, discussing such subjects as the weather, numbers, shapes, colours or some news that the children would like to share with their friends.

09.10-10.45 am or 12.30-2.00pm (approx.)

Child Initiated Play – a range of activities are offered each day and the children are encouraged to make their own choices, from the enhanced continuous provisions. Children have the opportunity to develop personal, social and emotional skills as well as language and mathematical skills, in order to experience science and the arts, to build up concepts and gain knowledge. Playing together co-operatively is always encouraged at pre-school throughout all activities.

10.45 am or 2.00pm

Tidy up and refreshments – All children are asked to help tidy up and sort the toys into the correct labelled boxes. A snack is then prepared for the children which includes various fruit, vegetables, a carbohydrate such as toast, crumpets or bread sticks, a protein such as yogurts or cheese, toast and scrambled eggs in the colder weather!

11.00 am or 2.15pm

Adult Led Activity. Here children are encouraged to undertake tasks planned by their key person in order to help with their development using the EYFS (Early Years Foundation Stage) ages and stages guidelines. These observations are recorded with various pieces of evidence in the children's Learning Journey where their progress can be tracked.

11.20 am or 2.40pm

Outside play. The children go outside for a minimum of 20 minutes morning and afternoon, longer when the weather permits it, most of the day in the summer!!

11.45 am or 3.05 pm

Story /song time – children return to the carpet area for a story to help develop listening and language skills before they go home.





Pre-School Fees

All children are entitled to 15 funded hours from the start of the term after their third birthday. Each of our sessions last for 3 hours and the 15 hours can be used across both morning and afternoon sessions, subject to availability.

Your child is welcome to attend the pre-school for more than 15 hours per week and extra sessions are charged at £11.00 per session. The charge for children under 3 years old is £11.00 per session (3 Hours).

We also offer Talking Two's funding for 2 year old children whose parents fall into the appropriate category able to claim it.

Before and After School Clubs, as well as packed lunch supervision, are available at a nominal cost on request.

Payment is made on a monthly basis, paid by 1st of the month invoiced.

£5.00 a month is also charged for the refreshments and materials provided for the children. Any money left at the end of the term goes towards a party or a trip.

Please note that we have a very quick turnaround time between our morning and afternoon sessions.

Pre-school staff understand that there may occasionally be a real one-off emergency when parents or carers cannot get to pre-school for the correct collection time. In these circumstances we ask for the parent or carer to telephone the pre-school as soon as possible. If children are regularly collected late from pre-school this may cause problems with staffing and adult-child ratios; therefore a late collection fee will be charged of £1 for every 5 minutes late.





"My daughter has attended Priorslee Pre-School and now my son is in attendance. They have both developed good social skills during their time at pre-school. This has particularly helped my daughter through the transition into her Primary school education. Each child is assigned a key-worker to monitor their development and offer added support where and when necessary.

The pre-school has an "open- door" policy, so each member of staff is approachable at any time."

Frequently Asked Questions

Choosing the best pre-school for your child can be stressful, here are some FAQs - answered

Snack Time

We offer the children a daily variety of fruit and vegetables, a carbohydrate (bread sticks, toast etc.) and a protein (cheese or yoghurt), as well as milk or water to drink.

If your child has any special dietary needs please speak to a member of staff.

Special Needs

Priorslee Pre-School will, wherever possible, accommodate children with special needs. Each case will be assessed individually taking into consideration the child's needs, staff ratio, amenities and the effect on the group as a whole

Discipline

We have very few rules in pre-school. Those that we do have are based on health, safety and consideration for others. When we ask a child not to do something, we try to explain why their behaviour is not acceptable. We are always consistent so that the children soon feel secure and confident. In this way, we encourage the development of self-discipline.

If a child is persistently disruptive or aggressive towards others, we use a 'thinking tree' as a strategy to allow the child to reflect on their actions.

Nappy Changing Policy

We realise and accept that the stages of a child's development vary when they attend pre-school. Some children will be in nappies or trainer pants. We ask that the following policy be adhered to:

1. We expect all children wherever possible to arrive at pre-school in a clean nappy.
2. Whilst at pre-school we would not normally be expected to change nappies. In the event of an accident, individual needs of the children will be met. We will use our own equipment and nappies unless these are provided by parents/carers.
3. It is not acceptable for children to persistently arrive in dirty nappies. In such a case parents/carers will be consulted to rectify the situation.

Personal Possessions

Please keep valuable items with you at all times. Things such as keys can quickly get lost in pre-school.

Please discourage your child from bringing their own possessions into pre-school. Again they can easily get lost or broken.

Frequently Asked Questions



Photography Policy

The staff are required to take photographs of the children. These will be used appropriately for use in their personal 'Learning Journeys'. We have a Facebook account and again permission will be required from parents before we 'post' any images showing what the children have been doing. No photograph will be taken of a child whose parent/carer has not already given their consent by signing the relevant section of the parent contract.

Sunscreen Policy

Priorslee Pre-School do not allow children to play outside in strong sunlight without sunscreen protection. All parents are therefore required to apply sunscreen when appropriate before leaving their child at pre-school. If parents do not apply sunscreen, Priorslee Pre-School will not be held responsible, so please ensure that sunscreen is applied.

Clothing

Sweatshirts with our logo on are available and we advise that these, and all items of outdoor clothing, are clearly labelled with your child's name. Please ensure your child arrives with appropriate clothing and footwear for outdoor play.

Parking

Could parents/carers please note that they are required to park in the doctors/dentist car park and walk down to pre-school using the footpath round the edge of the school/community centre car park, which is to be used for parking by school/pre-school staff only.

Illness

Should a child fall ill and we are unable to contact their parent/guardian, then we will act in a way we consider to be in the best interest of the child.



Contact us for a viewing or more information

TEL : 01952 299979 EMAIL : info@priorsleepreschool.co.uk

FIND US ON FACEBOOK : www.facebook.com/PriorsleePreSchool

"My daughter started at Priorslee Preschool last September and really has blossomed in her time there. A warm and nurturing environment where the staff genuinely do care about the children and support and help them to develop their self confidence, social skills and reach their learning potential. They have great outdoor facilities and a strong emphasis on nature which my daughter has really loved. My daughter is both emotionally and academically ready to make the transition to Reception in September but we'll both be really sad to leave her Preschool. I couldn't have wished for a better start to her schooling journey"





Meet the team



Jodie Rhodes

Manager

NVQ level 3, designated lead for safeguarding, first aid.



Sheila Barker

Manager

NVQ level 3, first aid, child protection.



Stacey Enever

Key Person

NVQ level 2, first aid, senco child protection.



Rachel Perry

Key Person

NVQ Level 3, first aid, child protection.



Vivien Yu

Assistant

House keeping, first aid, child protection.

John Barker

Chairperson

Jane Thursfield/Anne Woodcock

Joint Treasurers

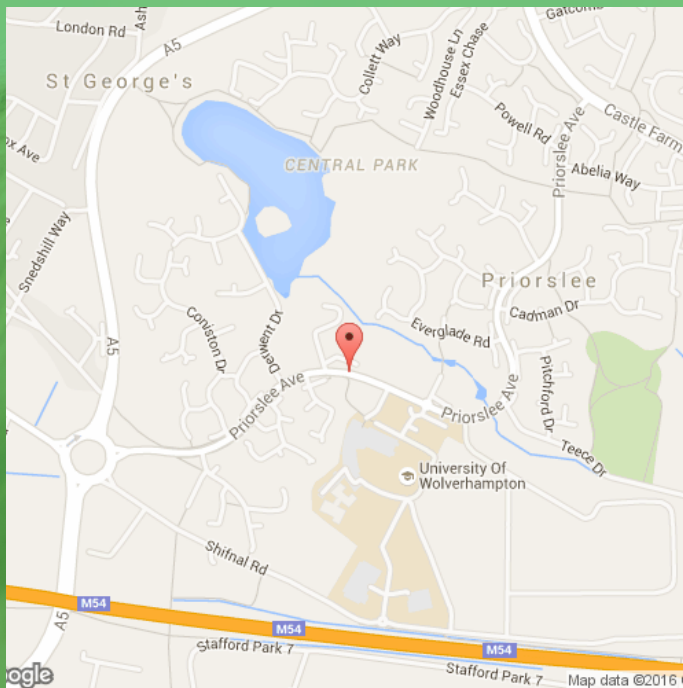
Aimee Constantine

Secretary

Leigh Barber, Martyn Guest, and Stacey Enever
Committee Members

Our pre-school staff are a caring and close knit team who between them have many years experience of working with young children. All staff are qualified with at least NVQ Level 2, mostly Level 3, are assessed by Ofsted (rated GOOD, July 2017) and have passed enhanced checks with the Criminal Records Bureau. ALL staff are paediatric first aid trained.

While at the pre-school each child is assigned a Key Person, who will take a special interest in the child, helping them to settle in and make friends, assessing their progress, discussing this with parents, ensuring that the activities on offer are tailored to the child's particular needs through weekly adult led planning.



Contact Us

Priorslee Pre-School

Community Centre,
Priorslee Avenue,
Priorslee, Telford, Shropshire TF2 9RS

Contact numbers for Pre-School

During pre-school Hours: 01952 299979
(the community centre telephone).
Out of pre-school Hours: 07513 051719
(pre-school mobile).

Email: info@priorsleepreschool.co.uk

Facebook: www.facebook.com/PriorsleePreSchool

